



City of Nevis
P.O. Box 108, 104 Main Street West
Nevis, MN 56467
218-652-3866, neviscty@gmail.com

MINOR SUBDIVISION

Required Attachments: Letter explaining request and any unique circumstances

- 1 Copy of current deed with legal description
- 1 Copy of deeds to be recorded showing proposed legal descriptions and proposed easements
- 1 Copy of Certificate of Survey (24 x 36 preferable)

*****Have ALL materials to the City Office no later than 2 weeks prior to a Planning and Zoning meeting.*****

Property Owner listed on Deed: _____

Phone: _____ Email: _____

Address: _____

Existing Zoning of property to be divided: _____

Explain the planned uses of each lot created: _____

Proposed Lot Sizes: Lot 1 _____ Lot 2 _____ Lot 3 _____

Will all parcels have roadway access? If not, explanation:

Signature of Property Owner _____ Date _____

On approval, the City of Nevis will record the documents and send the land owner a copy.

This application expires 60 days from the date of issuance.

Cost: \$225.00 + \$25.00 per lot Paid: _____

Escrow: \$500.00 Paid: _____

Public Works:

Is there Water and Sewer running to these properties? _____

Will there be a need for Water or Sewer Extension? _____

Will there be a need for removal of any part of the water or sewer system? _____

Public Works Director Signature

Date

The Nevis Planning and Zoning Commission met on: _____ and voted to (approve deny) your application.

If denied, reason(s): _____

Land Owner was notified on: _____